

CITY OF FREDERICKSBURG  
BOARD OF EQUALIZATION  
715 PRINCESS ANNE STREET  
FREDERICKSBURG, VA 22401



**P O BOX 644-CITY HALL**  
FREDERICKSBURG, VA 22404-0644  
PHONE: (540)372-1207  
FAX: (540)372-1197

## **APPEAL APPLICATION**

In order to appeal before The Board of Equalization, this Appeal Application must be **RECEIVED** no later than **October 19, 2012**. Applications are received at 715 Princess Anne Street, Room 107, Fredericksburg, Virginia 22401 or by mail at P O Box 644, Fredericksburg, Virginia 22404-0644.

Before a change can be granted, the taxpayer must overcome a clear presumption in favor of the assessment. The taxpayer must prove that the property is **NOT** uniform with other similar properties or prove that the property is assessed in excess of its fair market value.

Property Street Address: _____		
Name of owner (s) on July 1, 2012: _____		
2012 Assessment values, Land: _____	Building: _____	Total: _____

### **BASIS FOR APPEAL (YOU MUST SELECT AT LEAST ONE):**

<input type="checkbox"/> <b>FAIR MARKET VALUE:</b> This property is assessed greater or less than its Fair Market Value.
<input type="checkbox"/> <b>LACK OF UNIFORMITY:</b> This property assessment is out of line generally with similar properties.
<input type="checkbox"/> <b>ERRORS IN PROPERTY DESCRIPTION**:</b> Assessment is based upon inaccurate information concerning this property, such as lot size, square footage, condition of property, flood plain topography, zoning, etc.

### **SEE PAGE 2 TO LIST COMPARABLE PROPERTIES**

### **OWNER/APPLICANT INFORMATION (MUST BE COMPLETED BY ALL OWNERS OR APPLICANTS)**

Please indicate as described below. I believe the proper assessment of this property on <b>July 1, 2012</b> should be:		
Land: _____	Building: _____	Total: _____
I hereby certify that the facts contained herein and attached hereto are true, accurate, and correct, to the best of my knowledge and belief.		
Given under my hand this _____ day of _____, 2012		
Signature of Applicant/Owner: _____		
Print name of Applicant/Owner (if different from above): _____		
Phone: Work ( ) _____ Home ( ) _____ E-Mail _____		
Applicant/Owner Mailing Address (if different from property address): _____		
CHECK ONE: <input type="checkbox"/> I am the owner of record <input type="checkbox"/> I am not the owner of record		
Relation to property owner: (Attorney, Tax Per., etc.) _____		

1. Applicant's failure to complete **ALL** sections of this application and/or failure of the representative of an owner to include the owner's authorization may result in a denial of the application for hearing.
2. When this appeal is filed, the valuation of both land and improvement are reopened and either or both may be increased, decreased or affirmed.
3. A separate application must be made for each parcel.
4. Any appraisal report or professionally prepared opinion of value submitted with this application must be complete as originally prepared. Incomplete applications will not be considered as valid evidence of value. Such valuation reports or opinions must be signed by the original preparer.
- \* \* 5. Written or documented evidence of errors must be presented.
6. Data submitted **must be dated prior to March 1, 2012**. No data after this date will be admissible.

CITY OF FREDERICKSBURG  
BOARD OF EQUALIZATION  
OF REAL ESTATE ASSESSMENTS

APPLICATION SUPPLEMENT FOR RESIDENTIAL AND COMMERCIAL  
PROPERTY APPEALS

Please provide information relating to properties whose characteristics, assessments of sales prices support your claim.

Tax Map Reference Number:	GPIN:
Owner (s):	
Property Address:	
Assessed Value: Land: _____ Building: _____ Total: _____	
Land Area: _____ Zoning: _____	
STATE HOW THIS PROPERTY SUPPORTS YOUR APPEAL (sale price, uniformity, etc.)	

Tax Map Reference Number:	GPIN:
Owner (s):	
Property Address:	
Assessed Value: Land: _____ Building: _____ Total: _____	
Land Area: _____ Zoning: _____	
STATE HOW THIS PROPERTY SUPPORTS YOUR APPEAL (sale price, uniformity, etc.)	

Tax Map Reference Number:	GPIN:
Owner (s):	
Property Address:	
Assessed Value: Land: _____ Building: _____ Total: _____	
Land Area: _____ Zoning: _____	
STATE HOW THIS PROPERTY SUPPORTS YOUR APPEAL (sale price, uniformity, etc.)	